

## Agenda Item 4

Minutes & matters of the KFTRA Board on Monday 19/1/15 at 1.15pm in the Board Room, Perseverance House ( rearranged from Wednesday 14/1/15)

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**Present:** Cora Carter, Ann Durkin, Kevin Gresham, Steve Knight (part), Pauline Leetham , Danny Moriarty, Lilian Sanders, Steve Watson, Andy Selman, Jill Long, Maxine Edwards (part), Adrian Wisniewski (part)

**Apologies:** Shaun Jordan, Sheila Maxwell, Ann Naylor, Helen Geldart

1	<p>Cora welcomed everyone to the meeting and took apologies. Some people were not able to make the quickly rearranged meeting.</p>	
2	<p><u>HQN workstreams</u> Adrian Wisniewski, who is overseeing work on the HQN Review workstreams, presented his slides on the event: tenant/Leaseholder/Community Involvement &amp; Participation – making a difference – how do we know? He explained he was working his way around the groups who will be involved at the event at the Textile Centre, so there are no surprises on the day. Steve K felt one of the workstreams that might be missing was building communities – he felt this was harder now than ever before. Andy commented that it was good of Adrian to take the time to visit everyone. Ultimately as a result of the work, KFTRA will be clear what they should deliver. However, he wondered how the work was being tied up so everyone in the Council were clear about what KFTRA would deliver. Adrian said with changes to the Council because of funding cuts, some parts of the Council would cease to exist. He felt there were massive opportunities for KFTRA. Ann D was fearful that KFTRA were already focused on a path, and what would happen if that path didn't tie in with what the Council wanted. Adrian hoped that as a result of working on the HQN review, and of being guided by its recommendations, that would not happen. He felt it was all about collaboration, sharing power more, and evening up relationships. Cora thanked Adrian, who left the meeting.</p>	





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5	<p><u>Minutes &amp; matters arising from a Special meeting of KFTRA Board on 15/12/14</u></p> <p>A letter had been sent to Kevin H, but we had not had a reply.</p> <p>The vacancy in the rural neighbourhood had been advertised, but so far there hadn't been any interest.</p> <p>The plan is to discuss any applications in a pre-meeting before the February Board meeting.</p> <p>There was a discussion about the amount of pressure put onto KFTRA Board members and a consensus that it was hard to also prioritise your own TRA when so much was being asked of you by KFTRA.</p> <p>The minutes were accepted as a correct record.</p>	
6	<p><u>Revised expenses policy</u></p> <p>The Board has asked for the section on the use of taxis to be rewritten. The rest of the policy remained the same.</p> <p>Kevin asked for approval.</p> <p>All in agreement.</p>	
7	<p><u>Draft terms of reference for Community Panels</u></p> <p>Jill had prepared a draft to take to the Community Panels.</p> <p>The actual version will be more user friendly with tick boxes and smiley faces.</p> <p>There is a lot of business on the agenda, therefore, we didn't want the whole session taken up by drawing up a terms of reference.</p> <p>We need all panels to operate in the same way, to the same terms of reference.</p> <p>All in agreement.</p>	
8	<p><u>Strategic Plan</u></p> <p>It was agreed to launch the Strategic Plan at the Community Panels, and to issue each TRA with a colour copy.</p> <p>It will also go live on the website at that point.</p>	
9	<p><u>Draft terms of reference for KFTRA representatives</u></p> <p>It was AGREED to defer for consideration to the February meeting.</p>	

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10	<p><u>Any other business</u></p> <p>i) Steve brought a paper from the HQN Governance workstream which he circulated.</p> <p>In essence, KNH are proposing no radical changes to KNH Tenant Participation Governance arrangements until the beginning of the 2016/17 financial year, but will make what they currently have work better.</p> <p>They are proposing a <i>very light touch</i> review of Tenant &amp; Resident Committees and Area Forums. To help them look at current arrangements they asked for two reps from the KFTRA Board at a one-off meeting.</p> <p>It was AGREED that the reps should be people who attend the TRC Agenda Planning and Ann D and Danny volunteered. It was also suggested that anyone else on the Board could put forward their views to Ann and Danny to take to the meeting.</p> <p>ii) Future of Overview &amp; Scrutiny Board – KFTRA have discontinued many of their long-standing working groups and Jill asked if we needed OSB any more. She said the membership had not been consistent, and the level of understanding and interest in scrutiny had varied. She proposed the KFTRA Board were better placed to make decisions on scrutiny.</p> <p>This was AGREED and the Board asked that the chair of the panel could attend to present their investigation and report, at the beginning of a Board meeting.</p>	
11	<p><u>Date &amp; time of the next meeting</u></p> <p>11/2/15 at 6.30pm in the KFTRA office.</p> <p>We are also meeting with Simon Rogers that afternoon, in the KFTRA office at 4.30pm.</p> <p>If there are any applications for the vacancy in the rural neighbourhood, they will need to be discussed when the meeting with Simon has finished.</p>	